COLLEGE OF
OPTOMETRISTS
OF ONTARIO

65 St. Clair Avenue East
Suite 900
Toronto, ON M4T 2Y3
T: 416.479.9295
TF: 1.833.402.4819
F: 647.577.4271
collegeoptom.on.ca

To change your membership status please complete and submit this form to the College.

Retirement ☐   Effective Date: _____

Official notice of retirement from active working life in the profession. Benefit of being offered life membership by the College
If eligible – refer to the College By-Laws for information on Life Membership.

Resignation ☐   Effective Date: _____

Official notice that you are ending your membership with the college.

INFORMATION REQUIRED:

Name: _____   Registration #: _____   Email: _____

Address: _____   City: _____   Province\State: _____

Country: _____   Postal Code: _____   Phone: _____

Once your registration status has been changed to either option above, you may no longer practice Optometry in Ontario. Should you wish to resume practising Optometry in Ontario, you must submit a new application form to the College and undergo the registration process as a new applicant; that is, you must meet the registration requirements in effect at the time of your application.

LOCATION OF PATIENT RECORDS
The College regularly receives calls from patients seeking assistance in locating their health record from members who are no longer in practice. When a member of the College ceases to practice, for whatever reason, the member's patients must continue to have access to the health information contained in their patient record.

If patient records have been relocated, patients must be notified of the location of their records and the procedure to follow to request access to or transfer of their records to another practitioner.

To assist us when contacted, please fill out the information below.
My patient records have been transferred to -

Name of Optometrist: _____   Phone Number: _____

Address: _____   City: _____   Province: **ONTARIO** Postal Code: _____

How have patients been notified of the location of their health records and how to access them?

Signature: _____   Date: _____

FOR COLLEGE USE ONLY:
Info for file- QA:
Info for file - ICRC:
Optometry Professional Corp?   Yes ☐   No ☐
Database Membership Staff: __